# **Information for Participants**

### 1. Registration

Location: B1F Lobby Gallery, Tokyo International Forum Opening Hours: Wednesday, May 29 8:00-19:00 Thursday, May 30 7:00-19:00 Friday, May 31 7:00-19:00 Saturday, June 1 7:00-16:00 Registration Fee (on-site): Member JPY18,000-Non-Member JPY21,000-Medical Staff JPY3,000-Students Free of Charge Note: Only Japanese Yen in cash and by credit card (VISA, Master Card, JCB, AMEX, Diners) is available.

Please write your name and institution on the name badge given by the automatic-registration-machine. The name badge will be the receipt and will be needed for your certificate of attendance. You will not be allowed to enter the lecture halls or Poster & Exhibition Hall without a name badge.

#### 2. Program & Abstract Book

Copies of the Program (JPT1,000-) and the Abstract Book (JPY-4,000) are sold at the registration desk. The pocket program book (without abstracts) will be distributed to all the participants near the registration desk.

3. Welcome Reception (Reception for all the participants)

Date: Wednesday, May 29, 19:40-21:30 Venue: Hall B5 (5F, Room 5 and Room 6), Tokyo International Forum Fee: JPY3,000-Ticket: Please buy a ticket at the automatic-registration-machine at B1F Lobby Gallery, Tokyo International Forum.

4. Corporate Seminars ( Luncheon Seminar & Evening Seminar )

Seminars sponsored by the Corporate Partners are held every lunch time and evening on May 30 and 31. In order to attend this seminar, you are requested to obtain seminar ticket which will be issued at the ticket issuing desk at B1F, Lobby Gallery of Tokyo International Forum. Registered participants can only obtain a seminar ticket per a day. Please be aware the issuing ticket number is limited for each seminar. Even though ticket holder has a priority to attend the seminar, it may be possible the ticket will become invalid after 10 minutes the seminar starts.

Ticket Issuing Desk: Wednesday, May 29, 8:00-11:30 Thursday, May 30, 7:00-11:40 Friday, May 31, 7:00-11:45 Saturday, June 1, 7:00-11:30

#### 5. Exhibition Hours

There are lounges set up by the Corporate Partners at Tokyo International Forum B2F, Exhibition Hall where their products are exhibited.

Exhibition Hours: Wednesday, May 29, 13:00-19:00

Thursday, May 30, 9:00-19:00 Friday, May 31, 9:00-19:00 Saturday, June 1, 9:00-16:30

## 6. Notice

-Smoking is prohibited at the meeting site.

-Please turn off your mobile phone before entering the lecture rooms.

-Taking photographs of slides and posters are prohibited.

-Paging service is not available. Please use the bulletin board next to the General information Desk. For emergencies, please contact the secretariat.

Meeting Secretariat Office:

c/o Congress Corporation 5-1 Kohsai Kaikan Bldg., Kojimachi Chiyoda-ku Tokyo 102-8481 Japan TEL:03-5216-5318 FAX:03-5216-5552 E-mail: <u>neuro54@congre.co.jp</u>